West Parry Sound Recreation and Cultural Centre Board
Open Meeting Minutes – September 10, 2025

Date: September 10, 2025
Time: 7:00 PM
Location: Town of Parry Sound Council Chambers, 52 Seguin Street.

Members Present:
Archipelago Reeve Bert Liverance
Carling Councillor Al Doubrough
McDougall Mayor Dale Robinson
Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Steering Committee Members Present
Archipelago CAO John MacKinnon
McDougall CAO Tim Hunt
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Alternate Members Present:
Archipelago Councillor Tom Lundy
Carling Councillor Bruce Kelly
McDougall Councillor JJ Blower
Parry Sound Councillor George Ashford
Seguin Mayor Ann MacDiarmid

Staff Present:
Parry Sound Director of Finance Stephanie Phillips

Guests Present:
Vlad Melut of Ball Construction
Glen Ventrcek of BDO Canada

1. Agenda:

1. Move to Closed Meeting

1.1a Additions to Closed Agenda

Resolution 2025 - 36

Moved by Councillor Fellner **Seconded by Mayor McGarvey**
THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees, (**Carling Integrity Commissioner Report);**

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes, (**acquisition and disposition of property**);

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by, or on behalf of the municipality or local board, **(YMCA Licensing Agreement; Transfer Payment Agreement Negotiations);**

Carried

The Board adjourned to a closed meeting and then reconvened in open.

1.1 Additions to Open Agenda

1.1.1 Scoreboard and donor wall provisions were added to the Agenda.

1.2 Approval of Agenda

Moved by Mayor McGarvey **Seconded by Reeve Liverance**

That the Agenda for the September 10, 2025 West Parry Sound Recreation and Cultural Centre Board is hereby approved as amended.

Carried

1.3 Declaration of Pecuniary Interest - None

1.4 Approval of Minutes

Moved by Councillor Doubrough **Seconded by Mayor McGarvey**

That Minutes of the August 13, 2025 Regular Meeting of the West Parry Sound Recreation and Cultural Centre Board are hereby approved as circulated

Carried

2. Delegations/Correspondence – N/A

3. Business

3.1 Steering Committee Update – N/A

3.2 2024 Audited Financial Statements
Submitted by: Director of Finance; BDO Partner Glen Ventrcek Presenting

Resolution 2025 - 37

Moved by Mayor McGarvey **Seconded by Councillor Doubrough**

That the 2024 audited Financial Statements be approved substantially in the form attached.

Carried

3.3 Monthly Financial Reports

Submitted by: Steering Committee

Resolution 2025 - 38

Moved by Councillor Fellner **Seconded by Councillor Doubrough**
That the August 31, 2025 financial reports be received for information.

Carried

3.4 Project & Budget Update

Submitted by: Steering Committee

From a prepared power point presentation circulated with the agenda, Ball Construction Project Manager Vlad Melut provided a short- and long-term schedule of the project, and a budget update. Mr. Melut noted that completion target date is late May 2026, and budget is unchanged at $39.5 million.

Resolution 2025 - 39

Moved by Mayor McGarvey **Seconded by Councillor Fellner**
That the Board receive the September 10, 2025 Project & Budget Update for information purposes.

Carried

3.5 Fundraising/Sponsorship Update

Verbal Update – Fundraising Committee Chair Mayor Ann MacDiarmid

Fundraising Chair Ann MacDiarmid reported that the total fundraising/ sponsorship is approaching $3M, as there are verbal commitments from 4 family foundations totaling about $300,000. Mayor MacDiarmid requested help from other municipalities to make connections with ratepayers who might donate.

Mayor MacDiarmid reported that Fundraising Team member Libby Walker has agreed to chair and organize the hard hat fundraising party tentatively scheduled for April 25th or 26th, 2026.

The Aquatic Centre and gym, each priced at $1M, are still available for naming rights.

Chair Robinson noted that this week, when the site sign was updated to

recognize the facility as the Tamarack North Centre, Archipelago Councillor Lundy, made a contribution on behalf of the Masonic Lodge, which now totals $7,750.

3.6 Carling Integrity Commissioner Report

Submitted by: Board Secretary

Under a point of order, Councillor Doubrough said that that according to Robert's Rules of Order, when a report is received for information purposes, no vote is required, and it is recommended that no vote be taken, because there is no action to be taken.

Resolution
That the Integrity Commissioner's Report in response to the complaint to Carling's Integrity Commissioner filed by the Board on October 9, 2024 be received for information purposes.

Chair Robinson recommended, with no opposition, that the Board table the item for the next meeting.

3.7 Donor Wall/Score Clock

CAO Jason Inwood reported that a quote of $28,183.18 has been received from the Board's contractor for provision of a future scoreboard and electronic donor wall incorporating an electrical conduit, with upgrades to the electrical panel to ensure a plug and play scenario and structural work to ensure the walls can handle the hanging of the two items. Mr. Inwood reported this amount is unbudgeted and is a change in scope to the project, for which Board approval is required.

In response to a question, Fundraising Chair Mayor MacDiarmid reported that the naming rights for the score board in both the gym and the aquatic centre have been sold to Kaboom Fireworks.

Mr. Inwood reported that there would be a future opportunity to apply for a grant for the donor wall and scoreboard outside of the current scope of work.

Resolution 2025 - 40
Moved by Mayor McGarvey **Seconded by Councillor Fellner**

That the Board approves the building work provision for a donor wall and score clock in the amount of $28,183.18.

Carried

Resolution 2025 - 41
Moved by Reeve Liverance **Seconded by Mayor McGarvey**

That the Board directs the Steering Committee to seek out costing and potential funding opportunities for score clock and donor wall items.

Carried

4. Adjournment

Moved by Councillor Doubrough **Seconded by Councillor Fellner**
That we do now adjourn.

Carried