West Parry Sound Recreation and Cultural Centre Board
Open Meeting Minutes – July 9, 2025

Date: July 9, 2025
Time: 7:00 PM
Location: Town of Parry Sound Council Chambers, 52 Seguin Street.

Voting Members Present:
Archipelago Reeve Bert Liverance
Carling Councillor Bruce Kelly
Chair McDougall Mayor Dale Robinson
Vice-Chair Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Alternate Members Present:
Archipelago Councillor Tom Lundy
McDougall Councillor JJ Blower
Parry Sound Councillor George Ashford
Seguin Mayor Ann MacDiarmid

Steering Committee Members Present
Archipelago CAO John MacKinnon
Carling CAO Kevin McLlwain
McDougall CAO Tim Hunt
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Staff Present:
Recording Clerk Rebecca Johnson
Parry Sound Director of Finance Stephanie Phillips

1. Agenda:

1.1 Additions to Open Agenda – Verbal report of Fundraising Chair

1.2 Approval of Agenda

Moved by Councillor Kelly **Seconded by Reeve Liverance**

That the Agenda for the July 9, 2025 West Parry Sound Recreation and Cultural Centre Board is hereby approved as circulated.

Carried

1.3 Declaration of Pecuniary Interest – N/A

1.4 Approval of Minutes

2 Moved by Mayor McGarvey **Seconded by Councillor Fellner**

That Minutes of the June 11, 2025 Regular Meeting and June 18 Special Meeting of the West Parry Sound Recreation and Cultural Centre Board are hereby

approved as circulated.

Carried

2. Delegations/Correspondence – N/A

3. Business

3.1 Steering Committee Update – N/A

3.2 Project & Budget Update

Submitted by: Steering Committee

On behalf of Ball Construction, and from a prepared power point presentation circulated with the agenda, Construction Sub-Committee Chair Jason Inwood gave an overview of the short-term construction schedule, the overall project schedule, a budget update and a contingency update.

Resolution 2025 - 25

Moved by Mayor McGarvey **Seconded by Councillor Kelly**
That the Board receives the July 9, 2025 Project & Budget Update for information purposes.

Carried

3.3 Monthly Financial Reports

Submitted by: Steering Committee

Prior to voting on the prepared resolution, Treasurer Stephanie Phillips gave an overview of the financial statement as circulated with the agenda. Ms. Phillips responded to an inquiry regarding use of credit capacity, confirming that the grant funding is now being received earlier, and therefore the Board has not to date, had to draw upon its line of credit.

Resolution 2025 - 26

Moved by Mayor McGarvey **Seconded by Councillor Kelly**
That the June 30, 2025 financial reports be received for information; and

That the Board approves the temporary borrowing from the Charity Reserve Fund for cash flow purposes to save the differential in borrowing costs of 1% from the line of credit.

Carried

3.4 Additional Consulting Services – Pool Timing and Electronic Donor Wall

Submitted by: Steering Committee

Prior to the vote on the prepared resolution, Mr. Inwood provided an overview of the report circulated with the agenda. Members discussed the merits and range of cost of an electronic donor wall vs. a traditional donor wall.

Resolution 2025 - 27

Moved by Reeve Liverance **Seconded by Councillor Kelly**
That the Board directs the Steering Committee to proceed with CS&P Architect's additional consulting services, to design and prepare pricing specifications for the installation of electrical conduit and structural adjustments, supporting the future establishment of a pool timing system and electronic donor wall, at a cost of $9,620.

Carried

3.5 Directors, Officers and General Liability Insurance

Submitted by: Steering Committee

Resolution 2025 - 28

Moved by Councillor Fellner **Seconded by Councillor Kelly**
That the insurance renewal from BFL Canada Inc. through Lloyds of London for $5m in insurance coverage for Directors, Officers and General Liability be approved.

Carried

3.6 Media Releases

Submitted by: Vice Chair McGarvey

In response to Vice Chair McGarvey’s concern that a recent media release about a major donation was not provided to all Board members prior to its release, Chair Robinson noted that it was joint release between the two parties and that the Fundraising Chair and himself were aware of it and signed off on it prior to its release. Some concerns were expressed by members regarding the time it would take for review by all Board members, alternates and Steering Committee members, according to draft resolution presented.

Resolution 2025 - 29

Moved by Mayor McGarvey **Seconded by Councillor Kelly**
That media releases be provided to all designated Board members, their alternates and Steering Committee members with an appropriate time to review, prior to release; and
That the aforementioned group receive a copy of the final media release upon its

issuance.

Mayor McGarvey and Councillor Kelly agreed to a friendly amendment to the drafted resolution per the following:

That media releases be provided to, and be approved by the Chair, the Vice Chair, and if appropriate the Chair of the Fundraising Committee (if it relates to a donor) with an appropriate time to review prior to release, and

That Board members and alternates receive a copy of the final media release upon its issuance.

Amended Resolution Carried

3.7 Fundraising and Sponsorship Update

Fundraising & Sponsorship Chair Mayor Ann MacDiarmid reported that the centre now has a new name – The Tamarack North Centre; and encouraged members to use this name when referring to it. Mayor MacDiarmid also reported that she delivered two $25,000 cheques to the Treasurer; one on behalf of JS Custom Builders for a three-year commitment towards the gym bleachers; and a philanthropic donation from the Brian and Joannah Lawson Family Foundation.

Mayor MacDiarmid thanked Reeve Liverance who has emailed several of his ratepayers introducing the Fundraising Chair and encouraged all municipalities to do the same. Mayor MacDiarmid reported that outdoor benches priced at $15,000 are being sold, and the viewing areas and hydration stations have been sold. Outstanding for sale is one multi-purpose room, 3 locker rooms, the fitness studio; and the gym and pool both priced at $1M.

Mayor MacDiarmid reported that the 10KM Third Annual Kim's Swim is scheduled for Friday, August 22nd from Rosseau Lake College to the Lighthouse and around the shore of Lake Rosseau, followed by a BBQ at 1:00 PM.

Mayor MacDiarmid gave her opinion that the electronic donor wall is the least expensive option, since it is the most flexible.

Mayor McGarvey advocated that payroll deductions over time is another means of making a donation.

4. Move to Closed Meeting

4.1a Additions to Closed Agenda

Resolution 2025 - 30

Moved by Councillor Fellner **Seconded by Councillor Kelly**

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes (**Transfer of YMCA Property to the Board; Transfer of 44 Joseph Street Property to the Board)**

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(Whitestone contribution agreement);**

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(Whitestone contribution agreement);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Whitestone contribution agreement; YMCA Operating Agreement; Transfer of YMCA Property to the Board; Transfer of 44 Joseph Street Property to the Board; EV Chargers Update and Lakeland Contribution to Project).**

Carried

The meeting adjourned to Closed session at 7:41 PM

The Open Meeting resumed at 8:16 PM

By-law 2025 - 03
Moved by Mayor McGarvey **Seconded by Councillor Kelly**
That By-law 2025-03 being a By-law to authorize execution of an agreement of purchase and sale and forgiveness of loan for 44 Joseph Street be read a First time.

Carried

Moved by Councillor Fellner **Seconded by Councillor Kelly**
That the By-law be read a Second and Third time, Passed Signed & Sealed

Carried

Mayor Robinson adjourned the meeting at 8:18 PM