West Parry Sound Recreation and Cultural Centre Board
Open Meeting Minutes – May 14, 2025

Date: May 14, 2025
Time: 7:00 PM
Location: Town of Parry Sound Council Chambers, 52 Seguin Street.

Members Present:
Chair Donald Sanderson
Archipelago Councillor Tom Lundy
Carling Councillor Al Doubrough
McDougall Mayor Dale Robinson
Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Steering Committee Members Present
Carling CAO Kevin McLlwain
McDougall CAO Tim Hunt
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Alternate Members Present:
Carling Councillor Bruce Kelly
Parry Sound Councillor George Ashford
Seguin Mayor Ann MacDiarmid

Staff Present:
Recording Clerk Rebecca Johnson
Parry Sound Director of Finance Stephanie Phillips

1. Agenda:

1.1 Additions to Open Agenda

1.2 Approval of Agenda

Moved by Councillor Lundy **Seconded by Councillor Doubrough**

That the Agenda for the May 14, 2025 West Parry Sound Recreation and Cultural Centre Board is hereby approved as circulated.

Carried

1.3 Declaration of Pecuniary Interest – N/A

1.4 Approval of Minutes

Moved by Mayor McGarvey **Seconded by Councillor Lundy**

That Minutes of the April 9, 2025 Regular Meeting of the West Parry Sound Recreation and Cultural Centre Board are hereby approved as circulated

Carried

2. Delegations/Correspondence – N/A

3. Business

3.1 Chair's Report

Chair Sanderson reported that as this was his last meeting as Chair, he expressed appreciation for the honour of serving the Board and community in this capacity. He asked for all municipal partners to honour agreements previously entered into in good faith; thanked the Steering Committee, Fundraising Team and staff for their support; and wished all success to the project in the future.

3.2 2023 Audited Financial Statements

Submitted by: Director of Finance

From a prepared power point presentation circulated with the agenda, Heather Mason of BDO gave an overview of the 2023 Audited financial statements.

Ms. Mason identified financial statement areas including management override of controls, revenue recognition, and construction of the facility with risks noted and audit findings for each. No deficiencies were noted in the internal controls. No member responded in the affirmative to her question as to whether there were any concerns with fraud.

Ms. Mason gave a clean audit opinion of the financial statements, noting that books were all in good order.

Resolution 2025 - 12

Moved by Mayor McGarvey **Seconded by Councillor Fellner**

That the 2023 audited Financial Statements be approved substantially in the form attached; and

That the fee of $7,250 for 2024 audit services be approved.

Carried

3.3 Monthly Financial Reports

Submitted by: Steering Committee

Treasurer Stephanie Phillips gave an overview of the financial reports for the month ending April 30, 2025.

Resolution 2025 - 13

Moved by Councillor Doubrough **Seconded by Councillor Lundy**

That the April 30, 2025 financial reports be received for information.

Carried

3.4 Project & Budget Update

Submitted by: Steering Committee

From a prepared Power Point presentation circulated with the agenda, Project Manager Jay Homewood gave a project and budget update noting the short-term construction schedule, overall project schedule, swimming pool update and budget update.

Mr. Homewood noted that the Natare swimming pool is from an American company with components manufactured in Indiana, and that Natare Canada has just been formed so the pool will be the first one fabricated in Canada. There will be no impact on current contract price, quality or warranty. There will be an approximate 2-month delay on pool delivery with an overall scheduled impact of approximately 3-4 weeks.

Remarking on a recent site visit, Mayor Robinson commended Ball Construction on their clean and neat construction site, and the hospitable and knowledgeable staff member who hosted them.

Resolution 2025 - 14

Moved by Councillor Fellner **Seconded by Mayor Robinson**

That the Board receive the May 14, 2025 Project & Budget Update for information purposes.

Carried

3.5 Election of Chair, Vice Chair

Councillor Fellner nominated Mayor Robinson as Chair. Mayor Robinson accepted the nomination.

Councillor Lundy nominated Donald Sanderson as Chair. Mr. Sanderson declined the nomination.

Resolution 2025 - 15

Moved by Councillor Lundy **Seconded by Councillor Fellner**

That Mayor Robinson be appointed as Chair of the Board effective May 15, 2025 for a term ending up to and including November 14, 2026.

Carried

Mayor Robinson nominated Mayor McGarvey as Vice Chair. Mayor McGarvey accepted the nomination.

Resolution 2025 – 16

Moved by Councillor Fellner **Seconded by Councillor Doubrough**
That Mayor Jamie McGarvey be appointed as Vice-Chair of the Board effective May 15, 2025 for a term ending November 14, 2026.

Carried

3.6 Fundraising Team Report

Fundraising & Sponsorship Chair Mayor Ann MacDiarmid reported that fundraising is closing in on $2 m and donation and sponsorships are coming in better now that there is a building to see.

Mayor MacDiarmid also reported that Project Manager Jason Ball is pushing for a hard hat fundraising party in the facility in March or April of next year with Libby Walker chairing that event.

4.1 Move to Closed Meeting

4.1a Additions to Closed Agenda

Resolution 2025 - 17

Moved by Mayor Robinson **Seconded by Councillor Doubrough**

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(Donor List);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(YMCA Operating Agreement; naming rights sponsor).**

Carried

Adjourned at 7:43 PM