West Parry Sound Recreation and Cultural Centre Board
Open Meeting Minutes – April 9, 2025

Date: April 9, 2025
Time: 7:00 PM
Location: Town of Parry Sound Council Chambers, 52 Seguin St, Parry Sound

Members Present:
Chair Donald Sanderson
Archipelago Councillor Tom Lundy
Carling Councillor Al Doubrough
McDougall Mayor Dale Robinson
Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Steering Committee Members Present
Archipelago CAO John MacKinnon
Carling CAO Kevin McLlwain
McDougall CAO Tim Hunt
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Alternate Members Present:
Carling Councillor Bruce Kelly
McDougall Councillor JJ Blower
Parry Sound Councillor George Ashford
Seguin Mayor Ann MacDiarmid

Staff Present:
Recording Clerk Rebecca Johnson
Parry Sound Director of Finance Stephanie Phillips

Guests Present:
Ball Construction Jay Homewood
Fundraising Co-Chair Richard Culverwell

1. Agenda:

1.1 Move to Closed Meeting

1.1a Additions to Closed Agenda

Resolution 2025 - 07

Moved by Councillor Lundy **Seconded by Councillor Doubrough**
THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(Whitestone contribution agreement)**;

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(Whitestone contribution agreement);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Whitestone contribution agreement; YMCA Operating Agreement and YMCA land disposition, sponsorship agreement);**

Carried

The Board moved to a closed meeting and reconvened in open meeting at 7:48 PM

1.2 Additions to Open Agenda – N/A

1.3 Approval of Agenda

Moved by Mayor Robinson **Seconded by Councillor Fellner**

That the Agenda for the April 9, 2025 West Parry Sound Recreation and Cultural Centre Board is hereby approved as circulated.

Carried

1.4 Declaration of Pecuniary Interest – N/A

1.5 Approval of Minutes

Moved by Mayor McGarvey **Seconded by Councillor Doubrough**

That Minutes of the March 12, 2025 Regular Meeting of the West Parry Sound Recreation and Cultural Centre Board are hereby approved as circulated

Carried

2. Delegations/Correspondence – N/A

3. Business

3.1 Chair's Report – No Update

3.2 Monthly Financial Reports
Submitted by: Steering Committee

Treasurer Stephanie Phillips gave an overview of financial statement highlights from the report circulated with the agenda.

Resolution 2025 - 08

Moved by Councillor Lundy **Seconded by Mayor McGarvey**
That the March 31, 2025 financial reports be received for information.

Carried

3.3 Construction Financing

Submitted by: Stephanie Phillips, Board Treasurer

Treasurer Stephanie Phillips gave an overview of construction financing highlights from the report circulated with the agenda.

Resolution 2025 - 09

Moved by Councillor Doubrough **Seconded by Councillor Lundy**
That the Board receive the April 9, 2025 Construction Financing Report for information purposes.

Carried

3.4 Project & Budget Update

Submitted by: Steering Committee

From a prepared power point presentation circulated with the agenda, Project Manager Jay Homewood gave an overview of the short-term schedule, the overall project schedule, and the project budget.

In response to Mayor Robinson's request for a tour by Board members, alternates and the fundraising committee members, Mr. Homewood reported that he would coordinate with CAO Jason Inwood to set something up.

Resolution 2025 - 10

Moved by Councillor Doubrough **Seconded by Mayor McGarvey**
That the Board receive the April 9, 2025 Project & Budget Update for information purposes.

Carried

3.5 Recognition of Partners within Facility

Submitted by: Councillor Tom Lundy

In response to Councillor Lundy's inquiry as to whether within the new facility there would be recognition of the contributing partners, CAO Inwood reported that

the Fundraising Committee is researching provision of an electronic donor wall within the facility.

3.6 Executing Sponsorship and Naming Rights Contracts

Submitted by: Steering Committee & Sponsorship Team

Resolution 2025 - 11

Moved by Mayor McGarvey **Seconded by Councillor Lundy**

That the Board authorize the Fundraising Team Co-Chairs to provide contracts directly to potential naming rights sponsors as soon as possible after negotiations are complete providing the sponsoring organization is on the approved list of sponsors and that the sponsorship terms are in line with the Case for Support for the West Parry Sound Recreation & Cultural Centre;

That the Fundraising Team Co-Chairs are authorized to recommend directly to the Board's authorized signing authorities the execution of sponsorship contracts that meet the requirements noted above; and

That the Board will be advised by the Fundraising Team Co-Chairs of all executed sponsorship contracts.

Carried

3.7 Fundraising Team Report

Verbal Update: Fundraising & Sponsorship Chair Mayor MacDiarmid

Fundraising Chair Mayor MacDiarmid thanked White Squall for the March 22nd Paddling Film Festival which raised $16,063 towards the facility. Mayor MacDiarmid also reported on the following naming-rights sponsorships:

Main entrance – Bourgeois Ford
Walking track - Pharmasave
Donor Wall - Maple Leaf Marinas
One of the Multi-purpose rooms – Marla & Peter Ashmore
Two Hydrating Stations/Drinking Fountains - Kropf Industrial; Kurelek family
Pool viewing area - Ball Construction

Mayor MacDiarmid also noted that Dent Bay Bakery has informed her that proceeds from the Maple Syrup Festival and Butter Tart contest will go to the facility.

Mayor MacDiarmid requested that municipalities advise the Fundraising Committee when there are cottage association meetings, in order that the Committee can make presentations at the meetings

In response to Mayor Robinson's suggestion on a lottery or 50/50 draw, Mayor

MacDiarmid reported that municipalities and by extension this Board are prohibited by legislation from running lotteries, however, there may be auctions held in the future for items such as first peek at the building, first person to jump in the pool, first person to walk the walking track, and/or a hard hat party in the building as a fundraiser.

4. Adjournment

Moved by Councillor Doubrough **Seconded by Councillor Fellner**
That we do now adjourn at 8:15 PM

Carried