West Parry Sound Recreation and Cultural Centre Board
Special Open Meeting Minutes – July 31, 2024

Date: July 31, 2024
Time: 7:00 PM
Location: Township of The Archipelago Council Chambers
9 James St. Parry Sound

Members and Voting Alternates Present:
Archipelago Reeve Bert Liverance
Carling Councillor Al Doubrough
McDougall Mayor Dale Robinson
Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Steering Committee Members Present:
Archipelago CAO John Fior
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Alternate Members Present:
Carling Councillor Bruce Kelly
Seguin Mayor Ann MacDiarmid

Staff Present:
Township of The Archipelago, Clerk Maryann Martin
Township of The Archipelago, Deputy Clerk Alana Torresan

1. Agenda:

1.1 Move to Closed Meeting – 7:01 p.m.

Resolution 2024-39
Moved by Councillor Fellner Seconded by Councillor Doubrough

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, (**Project Manager Contract)**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Project Manager Contract)**

Carried

After adjourning the Closed Meeting, the Board reconvened in Open meeting at 7:50 pm.

1.2 Additions to Open Agenda – N/A

1.3 Approval of Agenda – 7:50 p.m.

Moved by Councillor Fellner Seconded by Reeve Liverance

THAT the Agenda for the July 31, 2024 West Parry Sound Recreation and Cultural Centre Board Special Meeting is hereby approved as circulated.

Carried

1.4 Declaration of Pecuniary Interest – N/A

1.5 Approval of Minutes

Approval for Minutes of the June 12, and July 10 Meetings to be approved at the August 14th Meeting.

2. Delegations/Correspondence – N/A

3. Business

3.1 Matters Referred from Closed Meeting

Resolution 2024-40
Moved by Reeve Liverance Seconded by Councillor Fellner

THAT the Municipal Services Board authorized the Chair and Clerk to execute an agreement as amended, with the Project Manager, in accordance with the discussions held during the closed meeting.

Carried

Resolution 2024-41
Moved by Reeve Liverance Seconded by Councillor Doubrough
THAT the Municipal Services Board authorizes the Steering Committee to prepare a revised contract with Ball Construction, to act as the owner's

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representative and provide project management services on behalf of the Municipal Services Board, and

FURTHER THAT the contract be brought forward for approval to the Municipal Services Board.

Carried

3.2 Budget Tracking

Submitted by: Steering Committee

Jason Inwood delivered a summary of the Steering Committee's report.

Resolution 2024 -42
Moved by Councillor Doubrough Seconded by Councillor Fellner

THAT the Municipal Services Board receive the requested Project Summary information identifying line items for tenders issued, displayed budgeted amounts, and tendered amount, as outlined in the Budget Tracking Report.

Carried

Councillor Doubrough presented a spreadsheet to the Board outlining the current Project Budget Forecast and requested the Board's approval.

Chair McGarvey proposed that the document be verified before being brought back for discussion at the next meeting.

Resolution 2024 -43
Moved by Mayor Robinson Seconded by Reeve Liverance

THAT the Municipal Services Board receives the document submitted by Councillor Doubrough, and that it be directed to the Steering Committee for comment.

Carried

3.3 Authority to Sign Sponsorship Agreements

Spokespersons: Councillors Fellner and Doubrough

Councillor Fellner reported that there is currently no signing authority for contracts and recommended that the Board authorize the Chair of the Fundraising Committee to sign donation contracts on its behalf.

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Mayor McDiarmid confirmed that the Fundraising Chairs need the authority to negotiate, promote, and secure sponsorships and donations, with the final approval always resting with the Municipal Services Board.

Resolution 2024 –44
Moved by Reeve Liverance Seconded by Councillor Fellner

THAT the Municipal Services Board grants the Fundraising Committee the authority to negotiate contracts and submit them to the Municipal Services Board for approval.

Carried

4. Adjournment - 8:20 p.m.

Moved by Councillor Doubrough Seconded by Councillor Fellner

THAT we do now adjourn.

Carried

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