West Parry Sound Recreation and Cultural Centre Board
Open Meeting Minutes – April 10, 2024

Date: April 10, 2024
Time: 7:02 PM
Location: Town of Parry Sound Council Chambers, 52 Seguin St. Parry Sound

Members Present:
Archipelago Reeve Bert Liverance
Carling Councillor Al Doubrough
McDougall Mayor Dale Robinson
Parry Sound Mayor Jamie McGarvey
Seguin Councillor Terry Fellner

Steering Committee Members Present
Archipelago CAO John Fior
McDougall CAO Tim Hunt
Parry Sound CAO Clayton Harris
Seguin CAO Jason Inwood

Alternate Members Present:
Archipelago Councillor Tom Lundy
Carling Councillor Bruce Kelly
McDougall Councillor JJ Blower
Parry Sound Councillor George Ashford
Seguin Mayor Ann MacDiarmid

Staff Present:
Recording Clerk Rebecca Johnson
Communications Officer Valerie Iancovich

Guests Present:
Gordon & Gordon Group Inc. Principal Andy Gordon
Gordon & Gordon Group Inc. Senior Associate Tom Graham
CS&P Architects Principal Susan Lewin
CS&P Architects Senior Associate Saeed Sadeghi
Fundraising Co-Chair Richard Culverwell

1. Agenda:

1.1 Move to Closed Meeting

Prior to the scheduled open meeting, the Board moved to a meeting closed to the public per the resolution below.

1.1a Additions to Closed Agenda

Resolution 2024 – 13

Moved by Councillor Fellner Seconded by Councillor Doubrough

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves

to a meeting closed to the public in order to address matters pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees, (**Sponsorship**);

i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, (**Sponsorship**);

Carried

The Board moved to Closed Meeting & reconvened in Open Meeting at 7:16 PM

1.2 Additions to Open Agenda

1.3 Approval of Agenda

Moved by Councillor Fellner Seconded by Councillor Doubrough

That the Agenda for the April 10, 2024 West Parry Sound Recreation and Cultural Centre Board is hereby approved as circulated.

Carried

1.4 Declaration of Pecuniary Interest – N/A

1.5 Approval of Minutes

Moved by Mayor Robinson Seconded by Reeve Liverance

That the Minutes of the March 13, 2024 Regular Meeting and March 26, 2024 Special Meeting of the West Parry Sound Recreation and Cultural Centre Board are hereby approved as circulated

Carried

2. Delegations/Correspondence – N/A

3. Business

3.1 Chair's Report

Vice Chair Jamie McGarvey reported that the property purchase is scheduled to close on April 16, 2024.

3.2 February 29, 2024 Monthly Financial Reports

Submitted by: Steering Committee

Following an explanation by Director of Finance Stephanie Phillips of the financial report to the end of February 2024, Mayor Robinson requested an update on the status of Optimist Club funds held in trust. With a response from CAO Clayton Harris that the Town was waiting for AGCO to give approval to release the funds to the YMCA for the purpose of supporting recreational services in the community, Mayor Robinson asked that a hold be placed on any transfer until more definitive information was obtained on how the funds would be flowed from the YMCA to the Board and/or facility. The following motion was made:

Resolution 2024 – 14

Moved by Mayor Robinson Seconded by Councillor Doubrough

That until more definitive information is available on how the Optimist Club funds held in trust are going to flow through to support the pool, that the transaction from the Town to the YMCA be stopped.

Carried

Resolution 2024 - 15

Moved by Councillor Fellner Seconded by Councillor Doubrough

That the February 29, 2024 financial reports be received for information.

Carried

3.3 Project Status Update

Project Manager Andy Gordon, GGGI

Project Manager Andy Gordon gave a project status update from a prepared power point presentation circulated with the agenda noting the following:

- The Budget to construct the WPSRCC at 44 Joseph Street, remains at $36,373,842
- The Construction Manager has been authorized to proceed with 16 Contract Recommendations, a value of $15,454,556
- There are 12 tenders yet to close
- Early Works activities commenced on March 24, 2024
- All tree removal was completed following Environmental Report requirements
- Early Works targeted completion date June 2024

- Site Plan Application - Currently Under Review
- Building Permit Application - Currently Under Review
- Construction Completion - Winter 2026

Mr. Gordon concluded with an overview of the Procurement Schedule

From the prepared power point presentation, Saeed Sadeghi, supported by Susan Lewin, both of CS&P Architects gave an overview of operational advantages of the Natare stainless steel vs. concrete pool, and details regarding the seating provided on the pool deck and in the gym area.

Ms. Lewin advised that an analysis has not been done to quantify the operational savings vis-à-vis the higher initial cost of the Natare pool but reported that this could be done and provided to the Board.

Ms. Lewin confirmed that the YMCA is on board with the protocol that members entering the pool deck will wear flip flops or indoor shoes and that during swim meets, participants and spectators accessing pool deck seating will also be required to wear flip flops or indoor shoes.

In response to a question about additional seating, Project Manager Andy Gordon reported that the risk to the project identified in his presentation is for an additional viewing gallery that would only increase seating by 50-100, over and above the existing 114-117 person seating in the natatorium and 49-72 person seating in the gymnasium. Mr. Gordon noted that an additional 20 seats can be added to the gymnasium within the existing budget, with the downside that it takes away from the fitness studio program space.

Resolution 2024 – 16

Moved by Mayor Robinson Seconded by Councillor Fellner

That the Board approve an additional 20 seats added to the gymnasium subject to it being within the existing budget

Carried

Resolution 2024 - 17

Moved by Councillor Doubrough Seconded by Reeve Liverance

That the Project Report be accepted.

Carried

3.4 Fundraising Team Report

Fundraising Chair Mayor MacDiarmid provided a verbal report noting that an estimated $17,000 to $22,000 was raised from the White Squall Paddling Film Festival and the Hockey Day in Parry Sound was extremely successful.

Mayor MacDiarmid noted upcoming special events where the Fundraising Team will be present including at the Caverhill Run, and Humphrey School May Day Celebration, all building community awareness and enthusiasm. With Communications Officer Valerie Iancovich, Mayor MacDiarmid reported that a 6-month community challenge, leveraging matching dollars is being worked on with the Moose Radio Station.

Resolution 2024 - 18
Moved by Councillor Fellner Seconded by Councillor Doubrough

That the Fundraising Report be received

Carried

4. Adjournment to Closed Meeting

Resolution 2024 - 19

Moved by Councillor Fellner Seconded by Mayor Robinson

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b) personal matters about an identifiable individual, including municipal or local board employees, **(Board instructions and reporting structure);**

i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, **(Donation);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board **(Donation**, **Sponsorship and Sponsorship Consultant**)

Carried

Vice Chair Mayor McGarvey Adjourned the Meeting to Closed Meeting at 8:15 PM