NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, September 27, 2023
345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:	
Central Appointee	Karen Cook
Central Appointee	Sara Inch
Eastern Appointee	Rick Champagne
Central Appointee	Maurice Switzer
Western Appointee	Jamie Restoule
Parry Sound District:	
Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland *(Chairperson)*
Western Appointee	Jamie McGarvey
Public Appointees:	Tim Sheppard
	Catherine Still

ALSO IN ATTENDANCE:

Acting Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Finance	Isabel Churcher
Management Administrative Assistant	Shelly Maki

REGRETS:

Central Appointee	Dave Wolfe
Central Appointee	Jamie Lowery *(Vice -Chairperson)*

RECORDER:

Executive Assistant, Office of the MOH/EO	Nelly Bothelo

1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference. The meeting was open to the public and live streaming of the meeting was available to the media and public through a link provided on the Health Unit's website.

Marianne Stickland, Finance and Property Committee Chairperson, called the September 27, 2023, Finance and Property Committee meeting to order at 5.04 p.m.

Marianne Stickland introduced and welcomed new Board of Health Provincial Appointee Catherine Still.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the September 27, 2023, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2023/09/01 *Champagne/Inch

***Be It Resolved**, that the Finance and Property Committee agenda, dated September 27, 2023, be approved.*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	R		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	X			Catherine Still	X		

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – June 28, 2023

The minutes from the June 28, 2023, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/09/02 *Sheppard/McGarvey

***Be It Resolved**, that the minutes from the Finance and Property Committee meeting held on June 28, 2023, be approved as presented.*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	A		
Sara Inch	X			Dave Wolfe	R		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	X			Catherine Still	A		

"Carried"

4.2 Finance and Property Committee In Camera Minutes – June 28, 2023

The minutes from the June 28, 2023, Finance and Property Committee in camera meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/09/03 *Champagne/Cook

***Be It Resolved**, that the minutes from the in camera Finance and Property Committee meeting held on June 28, 2023, be approved as presented.*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	A		
Sara Inch	X			Dave Wolfe	R		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	X			Catherine Still	A		

"Carried"

5.0 DATE OF NEXT MEETING

Date: November 29, 2023
Time: To be determined
Location: To be determined

6.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

7.0 NEW BUSINESS

7.1 Second Quarter Financial Statements – April 1 to June 30

The second quarter financial statements were presented. Comments and questions were taken and answered.

7.2 Second Quarter Medical Officer of Health Expenses – April 1 to June 30

The second quarter Medical Officer of Health expenses were presented. Comments and questions were taken and answered.

7.3 2024-2026 Funding – Strengthening Public Health

The following motion was read:

Finance and Property Recommendation #FP/2023/09/04 *Inch/Flowers

Whereas, *on August 22, 2023, the Minister of Health, Sylvia Jones, presented Strengthening Public Health to the Association of Municipalities Annual Conference; and*

Whereas, *Strengthening Public Health includes temporary funding for voluntarily merging of health units, changes to the Ontario Public Health Standards after consultation with the field and the development of a new public health funding formula.*

Therefore Be It Resolved, *that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit support the Board Chair and the Acting Medical Officer of Health/ Executive Director to engage with northeastern and neighboring counterparts for further exploratory dialogue about voluntary mergers relating to Strengthening Public Health; and*

Furthermore Be It Resolved, *that the Finance and Property committee recommends that the Board of Health supports participation in all Ministry of Health consultations related to their Strengthening Public Health initiative*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	R		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	X			Catherine Still	X		

"Carried"

Discussion:
The Finance and Property Committee was advised that the Health Unit has received information regarding funding for 2024-2026. Furthermore, the Ministry of Health has outlined its "Strengthening Public Health" plans, which include reviewing the Ontario Public Health Standards, exploring voluntary mergers, and reviewing the public health funding model.

Dr. Zimbalatti recommended that we start engaging in dialogue with our northeastern and neighboring counterparts regarding mergers proactively. Board of Health members will be provided with regular updates on this subject.

7.4 Reconciled Budget – 2023

The following motion was read:

Finance and Property Recommendation #FP/2023/09/05 * McGarvey/Still

Whereas, *the North Bay Parry Sound District Health Unit received funding for 2023 from the Ministry of Health (Ministry); and*

Whereas, *the Board of Health must approve all funding from the Ministry in order to receive the transfer payments; and*

Whereas, *amendments to the previously approved funding affect the Total Shareable Base.*

Therefore Be It Resolved, *that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the reconciled 2023 Board of Health budget with Net Expenses for $22,423,513; and*

Furthermore Be It Resolved, *that the Finance and Property Committee recommends to the Board of Health that any excess municipal contributions be put into the municipal reserve.*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	R		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	X			Catherine Still	X		

"Carried"

Discussion:

The Finance and Property Committee was advised that the Ministry of Health 2023 budget approval was significantly less than the Board of Health approved budget proposal that was initially submitted. The details and recommendations outlined in the attached briefing note were discussed.

8.0 IN CAMERA

There was no in camera session.

9.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5.51 p.m.

Original Signed by Rick Champagne	*2023/11/29*
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)

Original Signed by Nelly Bothelo	*2023/11/29*
Nelly Bothelo, Recorder	Date (yyyy/mm/dd)