Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

October 28, 2021

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos

Members Present:

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott, Irene Smit, Lyle Hall

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Frank May, Manager EMS - WPSHC

Stephanie Phillips, CFO - Town of Parry Sound

Regrets:

Town of Parry Sound EMS Advisory Committee

Open Minutes

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Irene Smit

Seconded by Lewis Malott

That the October 28, 2021 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Cathy Still

Seconded by Scott Sheard

That the Minutes of the June 16, 2021 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 OAPC Position on Mandatory Vaccinations (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave Thompson summarized the Director's Report with the Committee which included the Powassan Base ownership and the Base's amortization annual rate.

Frank May spoke on the PSDEMS current staffing issue, and the challenges Paramedics are facing in the district such as housing and no in-person training hours at the base hospital thru Covid. A brief description of student hires vs. fully certified Paramedics was provided as well as a discussion on mandatory vaccinations which would become effective November 15, 2021.

Moved by Irene Smit

Seconded by Scott Sheard

That the Emergency Services Director’s Report dated October 28, 2021 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - September 2021

6.2 EMS Night Call Statistics - September 2021

6.3 EMS Vehicle Inventory - September 2021

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Cathy Still

Second by Rod Osborne

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R 2020 Land Ambulance Audited Financial Statements-AD2021

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Resolution

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of $274,928.00 into reserves to utilized in future years in case of a deficit position.

Moved by Lyle Hall

Seconded by Lewis Malott

Carried

8.2 DT R&R 2022 Land Ambulance Budget-AD2021

8.2.1 DT ATT#1 2022 Land Ambulance Budget-AD2021

Resolution

That the EMS Advisory Committee directs staff to prepare the 2022 Land Ambulance Budget with the following amendments;

a) 120000.00 transfers from reserves to operating budget

b) reduction of summer upstaff by 1 month

and move to Parry Sound Town Council for approval with a 6.2% levy increase.

Moved by Rod Osborne

Seconded by Lewis Malott

Carried

9. Dispatch Update

10. Business Plans

11. Adjournment @ 8:00PM

Moved by Scott Sheard

Seconded by Cathy Still

Carried

Next scheduled on-line Zoom meetings:

February 24, 2022 … May 26, 2022 … October 27, 2022