Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

March 30, 2023

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos

Members Present:

Jamie McGarvey - Chairperson, Scott Sheard, Joel Constable, John Wilson, Pearl Ivens, Ann MacDiarmid

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Matt Thomas, Manager of Parry Sound District EMS

Regrets:

1. Agenda

1.1 Additions to Agenda

Town of Parry Sound EMS Advisory Committee

Open Minutes

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Joel Constable

Seconded by Scott Sheard

That the March 30, 2023 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Ann MacDiarmid

Seconded by Joel Constable

That the Minutes of the October 27, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 Letter received from ORNGE to Dave Thompson and Parry Sound EMS dated January 11, 2023 (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave provided a brief description and further explanations of the items on his Director's Report when necessary.

Moved by John Wilson

Seconded Scott Sheard

That the Emergency Services Director's Report dated March 30, 2023 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - December 2022

6.2 EMS Night Call Statistics - December 2022

6.3 EMS Vehicle Inventory - December 2022

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Joel Constable

Second by Ann MacDiarmid

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 EMS Advisory Committee Terms of Reference and Schedule-AD2023

8.1.1 ATT#1 EMS Advisory Terms of Reference - 2023

Resolution

That the EMS Advisory Committee receives the Terms of Reference for information purposes and that the Committee sets the meeting schedule for 2023-2026 as the

fourth Thursday of the months February, May and October of each year or at the call of the Chair.

Additionally, discussion on having alternate EMS members for the current members. No action to be taken.

Sheri to send out meeting invites 3 meetings/year X 4 years.

Moved by Scott Sheard

Seconded by John Wilson

Carried

8.2 EMS Advisory Committee Financial Orientation-AD2023

8.2.1 ATT#1 2023 Land Ambulance Budget

Resolution

That the EMS Advisory Committee supports staff recommendation to have Parry Sound Council move a 1/3 of the EMS Municipal Surplus Reserve Fund to the EMS Equipment/Capital Reserve Fund and to move 1/3 of the EMS Municipal Surplus Reserve Fund to the Land Ambulance Severance Reserve Fund.

Moved by Joel Constable

Seconded by Ann MacDiarmid

Carried

9. Dispatch Update

10. Business Plans

11. Adjournment @ 7:35pm

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Moved by Joel Constable

Seconded by Ann MacDiarmid

Carried