



Applicable Law Checklist

Building Permit Requirements

This form is used to confirm approvals from other agencies that are required *before* a building permit can be issued. If the answer is YES to any question, the relevant approval documents must be submitted with the permit application. For a complete list of all applicable law please refer to Section 1.4.1.3.

“Definition of Applicable Law” in the [Ontario Building Code](#).

Check Applicable Option		
Zoning By-laws: Township Planning Department		
Is / was relief required to permit a minor variance in your proposal?	Yes	No
Is/ was rezoning required to permit the proposed building or land use?	Yes	No
Is a land division or subdivision required and not yet fully completed?	Yes	No
Are municipal services required but not yet complete or available?	Yes	No
Planning Approvals: Township Planning Department		
Does this development require site plan approval from the Planning Department?	Yes	No
Heritage Properties: Township Planning Department		
Is this property designated or undergoing designation under the Ontario Heritage Act?	Yes	No
Are you planning to alter, add or modify a building listed on the Township’s heritage inventory?	Yes	No
Are you planning on demolishing a building listed on the Township’s heritage inventory?	Yes	No
Ministry of Transportation Building and Land use Permits		
Is the property within 45m of a highway or 180m from a Controlled Access Highway intersection?	Yes	No
Is the property within 395m of an intersection of a King’s Highway?	Yes	No
Ministry of Environment Approvals		
Is a Record of Site Condition (RSC) required to be filed – change to more sensitive land use?	Yes	No
Is the property a former waste disposal site?	Yes	No
Is this project a major industrial, commercial or government project?	Yes	No
Is this a renewable energy project?	Yes	No
Declaration Check Applicable Option		
None of these applicable law approvals apply to this project.		
Applicable laws checked YES apply to this project, documents provided.		
Applicable laws checked YES apply to this project, documents not yet been obtained.		

Owner Signature(s) _____

Date: _____



Applicable Law and Building Permits

Applicable Laws & Building Permits Approvals from other agencies are required in many instances before a building permit can be processed and issued. These approvals are not administered by the Building Department. The fastest way to obtain a building permit is to ensure all of these other approvals are completed (or do not apply) before applying for a building permit. The Building Department is required by law to prioritize applications that are fully complete in terms of applicable law approvals and document submissions. Building permit documents must be consistent with applicable law approvals.

1. Planning Approvals

Please visit the [Planning Department website](#) for more information or contact the planner at planning@carling.ca

Under the Planning Act s.34, 34(5), 45 and Part 6, if your project does not comply with any part of the zoning by-law, a minor variance or rezoning must be obtained before any building permit can be issued. Zoning by-laws also restrict the issuance of permits until any associated land division, subdivision or municipal servicing is complete.

Pursuant to Section 41(3) of the Planning Act, the whole of the Township of Carling has been designated as a Site Plan Control Area. Please contact the Township's Planner in advance of filing an application for a Building Permit to determine whether your development will be subject to Site Plan Control and to be advised of the necessary plans and drawings to be submitted.

2. Heritage Properties

Please contact the Planning Department at planning@carling.ca for more information on heritage properties.

3. Ministry of Transportation Building and Land Use Permits

Contact Ministry of Transportation at the [MTO website](#). Ministry authorization is required for construction of buildings within certain distances of a highway or intersection. The MTO website has an application wizard for all applications, and for confirmation if a permit is required,

4. Ministry of Environment Approvals

Contact Ministry of Environment at 1-800-461-6290 or visit the [MOE website](#).

Ministry of Environment approvals under the Environmental Protection Act and the Environmental Assessment Act are required where a property of industrial or commercial use is changed to a more sensitive residential or parkland use, for major government, industrial and commercial projects where defined by regulation, properties formally used for landfill or waste disposal, or renewable energy projects.