Township of Carling

MINUTES
COMMITTEE OF THE WHOLE MEETING
Council Chambers
2 West Carling Bay Rd., Nobel, ON
9:00 a.m.
Tuesday, November 25, 2025

Attendance

Council Members Present
Mayor Murphy
Councillor Cook
Councillor Doubrough
Councillor Kelly
Councillor Wing

Staff Present
Kevin McLlwain, CAO-Clerk/Treasurer
Mackenzie Taylor, Deputy Clerk
Ryan Snowball, Planner
Gord Harrison, Fire Chief
Chris Waefler, Public Works Manager

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1. CALL TO ORDER COMMITTEE OF THE WHOLE

The Mayor called the meeting to order at 9:00 a.m.

(1) ADOPTION OF AGENDA

An item was added under section 3.3 of the agenda to hear a deputation from the Parry Sound Area Chamber of Commerce regarding Council contributions. Additionally, two closed-session items were added to discuss labour relations matters.

The agenda was adopted as amended.

2. DECLARATIONS OF PECUNIARY INTEREST

None

3. DEPUTATIONS

(1) WEST PARRY SOUND DISTRICT MUSEUM – NADINE HAMMOND

The Manager of the West Parry Sound District Museum provided an overview of the Museum's activities in 2025 and outlined plans for 2026. They requested the same contribution as the previous year to support their initiatives in the coming year.

(2) PARRY SOUND PUBLIC LIBRARY- 2025 ANNUAL REPORT – SELENA MARTENS, ROLA FRASER, TOM LUNDY

Members of the Parry Sound Public Library made a deputation to Council highlighting the Library's successes and activities during 2025.

(3) PARRY SOUND AREA CHAMBER OF COMMERCE –CONTRIBUTION REQUEST – CHRIS MCDONALD

The Executive Director of the Parry Sound Area Chamber of Commerce provided Council with an overview of the Chamber's activities in 2025 and submitted a contribution request for the 2026 budget.

4. PUBLIC MEETINGS

None

5. MONTHLY REPORTS

The Fire Chief reported that Township's firefighters participating in the Hazmat certification program successfully obtained their certification. He also noted that the By-law Department is addressing a backlog of enforcement matters and provided an update on emergency management compliance.

The Planner provided Council with an update on the Zoning By-law review process and reported on current building permit activity.

The Public Works Manager discussed the waste site and noted that the trucks are ready for the winter season.

The CAO provided an update on the progress of the new fire hall and the chiller. He reported on the 20th year anniversary event for the West Parry Sound Geography Network. He made note of the courses and qualification that staff have completed this fall season as well as noted that a number of staff have reached there 10, 15 and 25 year milestones for length of service.

6. NOISE BY-LAW SURVEY

The By-law Enforcement Manager presented the results of the Noise By-law Survey to Council and engaged in a discussion on the recommended next steps.

7. 2026 COUNCIL MEETING DATES

Resolution **Moved by Councillor Wing**
Seconded by Councillor Cook

NOW THEREFORE BE IT RESOLVED that Committee of the Whole on behalf of Council adopt the 2026 Council Meeting dates.

Carried

8. CLOSED SESSION

Resolution **Moved by Councillor Cook**
Seconded by Councillor Doubrough

NOW THEREFORE BE IT RESOLVED that Council move into a CLOSED SESSION at 10:58 a.m., pursuant to Section 239(2)(b)(d)(e) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to discuss an identifiable individual and litigation matter regarding correspondence received and matters involving Township staff.

Carried

Resolution **Moved by Councillor Wing**
Seconded by Councillor Doubrough

NOW THEREFORE BE IT RESOLVED that Council move out of a CLOSED SESSION at 11:42 a.m.

Carried

Council hereby reconvenes open session at 11:32 a.m.

(1) SUMMARY OF CLOSED SESSION BY MAYOR AND CLERK

In closed session council discussed correspondence received from an identifiable individual in relation to a litigation matter and two matters involving Township staff.

(2) DIRECTION AND RESOLUTION ARISING FROM CLOSED SESSION

Resolution **Moved by Councillor Cook**
Seconded by Councillor Doubrough

NOW THEREFORE BE IT RESOLVED that Council authorizes staff to proceed as directed in closed session.

Carried

9. ADJOURNMENT

The meeting was adjourned at 11:45 a.m.

Susan Murphy, Mayor

Kevin McLlwain, CAO/Clerk